



GaryMcGee & Co. LLP
CERTIFIED PUBLIC ACCOUNTANTS

Children's Healing Art Project, Inc.

Financial Statements Other Information as of
and for the Year Ended December 31, 2020
and Independent Accountants' Review Report

CHILDREN'S HEALING ART PROJECT, INC.

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INDEPENDENT ACCOUNTANTS' REVIEW REPORT

*The Board of Directors
Children's Healing Art Project, Inc.:*

We have reviewed the accompanying financial statements of the Children's Healing Art Project, Inc., which comprise the statement of financial position as of December 31, 2020, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements. A review includes primarily applying analytical procedures to management's financial data and making inquiries of organization management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error.

Accountant's Responsibility

Our responsibility is to conduct the review engagement in accordance with *Statements on Standards for Accounting and Review Services* promulgated by the Accounting and Review Services Committee of the American Institute of Certified Public Accountants. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States. We believe that the results of our procedures provide a reasonable basis for our conclusion.

Accountant's Conclusion

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States.

Summarized Comparative Information

The accompanying 2019 summarized comparative information has been derived from the financial statements of the Children's Healing Art Project, Inc. as of December 31, 2019. The 2019 financial statements were reviewed by us, and in our report dated April 18, 2020, we stated we were not aware of any material modifications that should be made to those statements for them to be in accordance with accounting principles generally accepted in the United States.



April 20, 2021

CHILDREN'S HEALING ART PROJECT, INC.

STATEMENT OF FINANCIAL POSITION

DECEMBER 31, 2020

(WITH COMPARATIVE AMOUNTS FOR 2019)

	2020	2019
Assets:		
Cash and cash equivalents	\$ 282,899	219,878
Accounts receivable	370	10,312
Grants and contributions receivable <i>(note 4)</i>	16,000	14,138
Inventory <i>(note 5)</i>	13,197	12,056
Prepaid expenses and deposits	4,113	3,424
Furniture and equipment <i>(note 6)</i>	20,277	27,291
Total assets	\$ 336,856	287,099
Liabilities:		
Accounts payable and accrued expenses	11,455	19,309
Note payable <i>(note 10)</i>	49,000	—
Total liabilities	60,455	19,309
Net assets:		
Without donor restrictions:		
Available for programs and general operations	208,961	216,856
Net investment in capital assets	20,277	27,291
Total without donor restrictions	229,238	244,147
With donor restrictions <i>(note 7)</i>	47,163	23,643
Total net assets	276,401	267,790
Commitments <i>(note 11)</i>		
Total liabilities and net assets	\$ 336,856	287,099

See independent accountants' review report and accompanying notes to financial statements.

CHILDREN'S HEALING ART PROJECT, INC.

STATEMENT OF ACTIVITIES

YEAR ENDED DECEMBER 31, 2020
(WITH COMPARATIVE TOTALS FOR 2019)

	2020		Total	2019
	Without donor restrictions	With donor restrictions		
Revenues, gains, and other support:				
Grants and contributions	\$ 134,535	49,000	183,535	108,963
Hospital project income	30,941	—	30,941	90,165
In-kind contributions	18,488	—	18,488	30,529
Special events, net of direct costs of \$17,335 in 2020 and \$54,688 in 2019	110,009	—	110,009	138,633
Insurance recovery (note 14)	1,000	—	1,000	1,462
Loss on disposal of assets	(253)	—	(253)	(88)
Other	50	—	52	—
Total revenues and gains	294,772	49,000	343,772	369,664
Net assets released from restrictions (note 8)	25,480	(25,480)	—	—
Total revenues, gains, and other support	320,252	23,520	343,772	369,664
Expenses (note 9):				
Program services	187,218	—	187,218	266,424
Management and general	52,028	—	52,028	35,460
Fundraising	95,915	—	95,915	72,046
Total expenses	335,161	—	335,161	373,930
Increase (decrease) in net assets	(14,909)	23,520	8,611	(4,266)
Net assets at beginning of year, as restated (note 16)	244,147	23,643	267,790	272,056
Net assets at end of year	\$ 229,238	47,163	276,401	267,790

See independent accountants' review report and accompanying notes to financial statements.

CHILDREN'S HEALING ART PROJECT, INC.

STATEMENT OF FUNCTIONAL EXPENSES

YEAR ENDED DECEMBER 31, 2020
(WITH COMPARATIVE TOTALS FOR 2019)

	2020				2019
	Program services	Management and general	Fundraising	Total	
Salaries and related expenses	\$ 130,135	34,305	67,293	231,733	251,418
Professional services	10,336	12,110	6,582	29,028	17,730
Bank fees	290	209	4,806	5,305	6,260
Royalties, fees, and dues	1,729	276	1,470	3,475	2,301
Occupancy	19,994	3,585	6,984	30,563	24,385
Materials and supplies	9,631	15	3,098	12,744	35,255
Printing and copying	689	21	575	1,285	2,194
Telephone and postage	2,550	297	2,141	4,988	4,679
Travel and meetings	2,921	9	385	3,315	13,041
Advertising	249	—	30	279	996
Insurance	1,639	290	584	2,513	2,567
Depreciation	4,455	789	1,517	6,761	11,155
Bad debt expense	—	—	210	210	—
Other	2,600	122	240	2,962	1,949
Total expenses	\$ 187,218	52,028	95,915	335,161	373,930

See independent accountants' review report and accompanying notes to financial statements.

CHILDREN'S HEALING ART PROJECT, INC.

STATEMENT OF CASH FLOWS

YEAR ENDED DECEMBER 31, 2020
(WITH COMPARATIVE TOTALS FOR 2019)

	2020	2019
Cash flows from operating activities:		
Cash received from grants, contributions, and others	\$ 349,601	420,045
Cash paid to employees, suppliers, and others	(335,580)	(381,173)
Net cash provided by operating activities	14,021	38,872
Cash flows from investing activities:		
Capital expenditures	–	(999)
Proceeds from sale of an asset	–	42
Net cash used in investing activities	–	(957)
Cash flows from financing activities:		
Proceeds from issuance of note payable	49,000	–
Net cash provided by financing activities	49,000	–
Net increase in cash and cash equivalents	63,021	37,915
Cash and cash equivalents at beginning of year	219,878	181,963
Cash and cash equivalents at end of year	\$ 282,899	219,878

See independent accountants' review report and accompanying notes to financial statements.

NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2020

1. Organization

Incorporated in 2006, the Children's Healing Art Project, Inc. ("CHAP") is a nonprofit service organization dedicated to bringing the healing power of art to children and families facing medical challenges. Through a mobile team of teaching artists who work in partnership with hospitals, schools, community organizations, and local businesses, the Children's Healing Art Project creates programs through which children are known for their creativity and ingenuity, rather than by their disease, diagnosis or disability.

2. Program Services

During the year ended December 31, 2020, the Children's Healing Art Project recorded 3,879 healing art experiences. With a staff of ten employees working the equivalent of 5.1 full-time employees, this was only possible thanks to 263 volunteers who donated over 1,858 hours of service. In March of 2020, the COVID-19 pandemic (see note 15) forced the suspension of all in-hospital programs for children and families, as well as the temporary closure of the CHAP art studio in Portland, Oregon. Program services were creatively redesigned to provide both virtual programming and the delivery of art supplies to children.

During the year ended December 31, 2020, the organization incurred program service expenses in the following major categories:

In-Hospital Healing Art Program – Between the start of 2020 and March of 2020, each week, teaching artists led more than 60 hours of art adventures for children and their families at partner facilities, including OHSU Doernbecher Children's Hospital, Knight Cancer Institute, the OHSU Pediatric Neurosurgery Clinic, the Harold Schnitzer Diabetes Health Center, Shriners Hospital for Children, as well as Providence St. Vincent Medical Center - Portland. These programs utilize a vast array of art supplies and pro-

jects designed to spark each child's imagination to life. Whether through a beading project, puppet-making, collage, or simply drawing with markers on a sketch pad, these programs help ensure that each child finds his or her own voice through the artistic process. In March of 2020, all in-hospital programs were suspended so CHAP began to offer Healing Art Packages full of new art supplies to each partner facility and many community partners so children and families could still enjoy the healing power of art during the pandemic. Hospital staff delivered over 900 Healing Art Packages to hospitalized children at no cost to the families.

Art Club – The organization's popular Art Clubs provide fun and engaging artistic experiences for children with medical challenges outside of the hospital. The two monthly Art Clubs, held at the organization's headquarters and in venues throughout the community, give children with medical challenges the chance to express themselves through creativity. For children who live too far away to attend Art Club in person, the organization sends *CHAP in a Box* deliveries full of art supplies directly to their homes four times per year. Once the pandemic reached serious levels in March of 2020, CHAP closed its art studio and suspended all in-person art activities. Art Clubs were quickly adapted to a virtual platform which allowed children anywhere to participate from their own homes. *CHAP in a Box* deliveries were expanded to any child facing a medical challenge.

Outreach – Throughout the year, the Children's Healing Art Project partners with other community organizations to provide healing art experiences, either at their location or at the organization's headquarters. In March of 2020, CHAP began offering online art sessions to community partners instead of in-person activities. Examples of outreach partners from 2020 include: Candlelighters for Children with Cancer and Shriners Hospital for Children.

3. Summary of Significant Accounting Policies

The significant accounting policies followed by the organization are described below to enhance the usefulness of the financial statements to the reader.

Basis of Accounting – The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with generally accepted accounting principles and the principles of fund accounting. Fund accounting is the procedure by which resources for various purposes are classified for accounting purposes in accordance with activities or objectives specified by donors.

Basis of Presentation – Net assets, revenues, gains and losses are presented based on the existence or absence of donor-imposed restrictions. Accordingly, the net assets of the organization and changes therein are classified and reported as follows:

- *Net assets without donor restrictions* – Net assets available for use in general operations and not subject to donor-imposed stipulations. From time to time, the organization’s Board of Directors may designate a portion of these net assets for particular purposes and objectives.
- *Net assets with donor restrictions* – Net assets subject to donor-imposed stipulations that will be met either by actions of the organization and/or the passage of time. These balances represent the unexpended portion of donor-restricted contributions and investment return to be used for specific programs and activities as directed by the donor.

Expenses are reported as decreases in net assets without donor restrictions. Gains and losses on investments and other assets or liabilities are also reported as increases or decreases in net assets without donor restrictions unless their use is restricted by explicit donor stipulation or by law. Expirations of donor-imposed restrictions on net assets (i.e., the donor-stipulated purpose has been fulfilled and/or the stipulated time period has elapsed) are reported as net assets released from restrictions.

Use of Estimates – The preparation of financial statements in conformity with generally accepted accounting principles requires that management make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates. In the opinion of management, such differences, if any, would not be significant.

Cash Equivalents – For purposes of the financial statements, the organization considers all liquid investments having initial maturities of three months or less to be cash equivalents.

Inventories – Inventories, which consist primarily of clothing, prints, and art supplies held for sale or for use in the organization’s programs, are carried at the lower of cost or fair value. Cost is determined using the first-in, first-out method.

Capital Assets and Depreciation – Property and equipment are carried at cost, and initially measured at fair value when acquired by gift. Depreciation is provided on a straight-line basis over the estimated useful lives of the respective assets, which is generally three to five years for furniture and equipment.

Contributions – Contributions, which include unconditional promises to give (pledges), are recognized as revenues in the period the donor’s commitment is received. Conditional promises to give are not recognized until they become unconditional, that is when the conditions on which they depend are substantially met. Contributions of assets other than cash are recorded at their estimated fair value.

Contributions and grants received with donor stipulations that limit the use of the donated assets are reported as net assets with donor restrictions.

Unconditional promises to give with payments due in future periods, are recorded as increases in net assets with donor restrictions at the estimated present value of future cash flows using credit adjusted discount rates which articulate to the collection period of the respective pledge. Such discount rates are not subsequently revised.

Unconditional contributions and grants receivable are reported net of an allowance for estimated uncollectible promises. Amortization of the discount is recorded as additional contribution revenue in subsequent years in the appropriate net asset class. Promises to give are written off when deemed uncollectible.

When a donor restriction expires, that is, when a time restriction ends or a purpose restriction is fulfilled, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the consolidated statement of activities as net assets released from restrictions.

Contributions of capital assets without donor stipulations concerning the use of such long-lived assets are reported as revenues of the net assets without donor restrictions class. Contributions of cash or other assets to be used to acquire capital assets with such donor stipulations are reported as net assets with donor restrictions; the restrictions are considered to be released at the time of acquisition of such long-lived assets.

In-Kind Contributions – A number of unpaid volunteers have made significant contributions of their time to develop and implement the organization’s programs. Under generally accepted accounting principles, significant services received which create or enhance a non-financial asset or require specialized skills that the organization would have purchased if not donated are recognized in the statement of activities.

In-kind contributions of land, buildings, equipment, and other materials are recorded where there is an objective basis upon which to value these contributions and where the contributions are an essential part of CHAP’s activities.

During the year ended December 31, 2020, the following in-kind contributions were recorded by the organization:

Contributed services	\$ 13,322
Material and supplies	2,028
Donated parking and storage	3,138
	\$ 18,488

Revenue Recognition – With regard to revenues, the organization evaluates whether each transfer of assets is (1) an exchange (reciprocal) transaction in which a resource provider receives commensurate value in return for the assets transferred, or (2) a nonreciprocal transfer (a contribution or a grant), where no value is exchanged.

- *Exchange Transactions* – If the transfer of assets is determined to be an exchange transaction, the organization recognizes revenue when or as it satisfies the required performance obligations and transfers the promised good or service to a customer, and when the customer obtains control of that good or service.

The organization’s exchange transactions include revenues from sales and hospital project income. These revenues are generally recognized at the time of service delivery.

- *Contributions and Grants* – If the transfer of assets is determined to be a contribution, the organization evaluates whether the contribution is conditional based upon whether the agreement includes both (1) a barrier that must be overcome to be entitled to the funds and (2) either a right of return of assets transferred or a right of release of a promisor’s obligation to transfer assets.
- *Outstanding Legacies* – The organization is the beneficiary under various wills and trust agreements, the total realizable amounts of which may not be presently determinable. The organization’s share of such bequests is recorded when the probate court has declared the testamentary instrument valid and the proceeds are measurable.

Concentrations of Credit Risk – The organization’s financial instruments consist primarily of cash and cash equivalents, which may subject the organization to concentrations of credit risk as, from time to time, for example, cash balances may exceed amounts insured by the Federal Deposit Insurance Corporation (“FDIC”). All checking accounts, money market deposit accounts, and certificates of deposit are insured by the FDIC for up to \$250,000 per depositor, per insured bank, for each account ownership category. As of December 31, 2020, the organization held \$14,176 in excess of FDIC insured limits. Management believes that risk with respect to these balances is minimal, due to the high credit quality of the institutions used.

Certain receivables may also, from time to time, subject the organization to concentrations of credit risk. To minimize its exposure to significant losses from customer or donor insolvencies, management evaluates the financial condition of its customers and donors, and monitors concentrations of credit risk arising from similar geographic regions, activities, or economic characteristics. When necessary, receivables are reported net of an allowance for uncollectible accounts.

Benefits Provided to Donors at Special Events – The organization conducts special fundraising events in which a portion of the gross proceeds paid by the participants represents payment for the direct costs of the benefits received. Unless a verifiable, objective means exists to demonstrate otherwise, the fair value of meals and entertainment provided at special events is measured at the actual cost to the organization.

Income Taxes – The organization is exempt from federal and state income taxes under Section 501(c)(3) of the Internal Revenue Code and comparable state law, and derives its public charity status as an organization described in Section 509(a)(1) of the Internal Revenue Code.

Advertising and Promotional Expenses – Advertising and promotional costs are charged to expense as they are incurred.

Subsequent Events – Subsequent events have been evaluated by management through April 20, 2021, which is the date the financial statements were available to be issued.

Summarized Financial Information for 2019 – The accompanying financial information as of and for the year ended December 31, 2019 is presented for comparative purposes only and is not intended to represent a complete financial statement presentation.

Other Significant Accounting Policies – Other significant accounting policies are set forth in the financial statements and the following notes.

4. Grants and Contributions Receivable

Grants and contributions receivable represent unconditional promises to give to be collected in less than one year totaling \$16,000 at December 31, 2020.

5. Inventory

CHAP’s inventory consists of promotional merchandise held for resale. The inventory is valued at the lower of cost or fair value on a first-in, first-out basis, and consists of the following at December 31, 2020:

Clothing	\$	5,919
Art supplies		7,278
	\$	13,197

6. Furniture and Equipment

A summary of furniture and equipment at December 31, 2020 is as follows:

Furniture and equipment	\$	58,693
Leasehold improvements		9,067
		67,760
Less accumulated depreciation		(47,483)
	\$	20,277

7. Net Assets with Donor Restrictions

The following summarizes the organization's net assets with donor-imposed restrictions as of December 31, 2020:

<i>Expendable net assets restricted for the following purposes:</i>	
Art pack deliveries	\$ 38,515
Summer art workshops	3,500
Professional development	3,337
Adaptive art supplies purchases	1,000
Capital purchases	811
	<hr/>
	\$ 47,163

8. Net Assets Released from Restrictions

During the year ended December 31, 2020, the organization incurred various expenses in satisfaction of the restricted purposes specified by donors, or satisfied the restriction by the occurrence of other events. Accordingly, during the year ended December 31, 2020, corresponding net asset reclassifications totaling \$25,480 have been recorded in the accompanying statement of activities.

9. Expenses

The costs of providing the various programs and activities of the organization have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited. Expenses by natural classification are presented in the statement of functional expenses.

Specific expenses that are readily identifiable to a single program or activity are charged directly to that function. Certain categories of expenses that are attributable to one or more program or supporting functions of the organization, and therefore, require allocation on a reasonable basis that is consistently applied. Those expenses include depreciation, other facility-related costs, as well as salaries and wages, benefits, payroll taxes, professional services, insurance, and other expenses, which are allocated on the basis of estimates of time and effort.

10. Note Payable

In April 2020, CHAP obtained an unsecured loan from a commercial bank in the amount of \$49,000, pursuant to the Paycheck Protection Program (the "PPP") under Division A, Title I of the CARES Act, which was enacted March 27, 2020.

The bank's loan is guaranteed by the U.S. Small Business Administration ("SBA"), and is designed to provide a direct incentive for small businesses and nonprofits to keep their employees on payroll during the COVID-19 pandemic (see note 15). Qualifying businesses could spend loan proceeds to cover payroll, mortgage interest, rent, and utilities. PPP borrowers can qualify to have the loans forgiven if the proceeds are used to pay certain eligible costs. However, the amount of loan forgiveness will be reduced if less than 60% of the funds are spent on payroll, full-time headcount declines, or if salary levels decreases over a covered period of either eight weeks or 24 weeks.

The loan matures in April of 2022, and bears interest at a rate of 1.0% per annum. However, pursuant to the Paycheck Protection Flexibility Act of 2020, the deferral period for loan payments has been extended to either (1) the date that SBA remits the borrower's loan forgiveness amount to the lender, or (2) if the borrower does not apply for loan forgiveness, 10 months after the end of the borrower's loan forgiveness covered period.

In accordance with the provisions of the PPP and SBA's promise of forgiveness, CHAP used the loan for the qualifying expenses. CHAP accounts for the loan as debt under FASB ASC Topic 470, *Debt*, until the loan is, in part or wholly, forgiven and legally released by the SBA, or until the loan is paid in full.

11. Operating Lease Commitments

The organization leases its office space under an operating lease that expires in September of 2022. The approximate minimum future lease payments under this lease for years following December 31, 2020 are as follows:

<i>Years ending December 31,</i>	
2021	21,346
2022	16,367
	\$ 37,713

Rental expenses for the year ended December 31, 2020 totaled \$20,724.

12. Liquidity and Availability of Financial Assets

Financial assets available for general expenditure within one year of the statement of financial position date comprise the following at December 31, 2020:

<i>Total financial assets:</i>	
Cash and cash equivalents	\$ 282,899
Accounts receivable	370
Grants and contributions receivable	16,000
	299,269
<i>Less financial assets not available within the year ending December 31, 2021:</i>	
Financial assets restricted by donors for capital	(811)
	\$ 298,458

As part of its liquidity management, the organization structures its financial assets to be available as its general expenditures, liabilities, and other obligations become due.

13. Statement of Cash Flows Reconciliation

The following presents a reconciliation of the increase in net assets (as reported on the statement of activities) to net cash provided by operating activities (as reported on the statement of cash flows):

Increase in net assets	\$ 8,611
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<i>Adjustments to reconcile increase in net assets to net cash provided by operating activities:</i>	
Depreciation	6,761
Loss on disposal of assets	253
Bad debt expense	210
<i>Net changes in:</i>	
Accounts receivable	9,732
Grants and contributions receivable	(1,862)
Inventory	(1,141)
Prepaid expenses and deposits	(689)
Accounts payable and accrued expenses	(7,854)
	Total adjustments 5,410
	Net cash provided by operating activities \$ 14,021

14. Insurance Recovery

The organizations office was flooded in August of 2019. The cost associated with the repair, was netted against proceeds received from insurance resulting in a gain of \$1,462 in 2019. In 2020, CHAP received additional insurance proceeds of \$1,000.

15. Coronavirus Pandemic

In December of 2019, an outbreak of a novel strain of coronavirus (COVID-19), originated in Wuhan, China, and has since spread to other countries, including the U.S. On March 11, 2020, the World Health Organization characterized COVID-19 as a pandemic. In addition, multiple jurisdictions in the U.S., including Oregon where CHAP delivers its primary services, have declared a public health state of emergency, ordering the public to stay at home, closing specified businesses, and requiring social distancing measures for most public and private facilities.

It is anticipated that the effects of these events will continue for some time, including continuing disruptions to, or restrictions on, our employees' ability to work and on the ability of our patrons, customers and other constituents to fully participate in our programs and continue their current level of financial support to the organization. At the present time, the ultimate future effects of these issues are unknown.

Likely effects could include cancelled, conversion to virtual, and/or rescheduled events, and other program activities, and reduced fundraising.

16. Restatement of Net Assets at December 31, 2019

During the year ended December 31, 2020, the organization identified an error in the previously issued 2019 financial statements. Accordingly, the organization restated net assets at December 31, 2019 as follows:

Net assets at December 31, 2019, as previously reported	\$ 259,578
Accrue additional hospital project income and related receivable earned in 2019	8,212
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Net assets at December 31, 2019, as restated	\$ 267,790
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In addition, certain other 2019 amounts presented herein have been reclassified to conform to the 2020 presentation.

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CHILDREN'S HEALING ART PROJECT, INC.

GOVERNING BOARD AND MANAGEMENT

AS OF DECEMBER 31, 2020

Board of Directors

Lori A. Long, *President*

Sumi Kim, *Vice President*

David Hicks, *Treasurer*

Adrienne W. Whitworth, *Secretary*

Courtney Davies

Nisha Hall

Dina Khoury

Kate L. Moore

Management

Barbara McDowell, *Executive Director*

Advisory Board Members

Kathy Bayha

Juan Fernandez

Midori Karasawa

Lauren Holden Kilbane

Roxie McGovern

Karin Mohtadi

Mary Morris

Jeannie Peterson

Erika Plummer

Kim Sordyl

CHILDREN'S HEALING ART PROJECT, INC.

INQUIRIES AND OTHER INFORMATION

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